

ProMation Systems – Benefits Summary

These are the Key Benefits you'll see when you implement a ProMation System.

Your processes work together in a Single System.

- You can combine multiple process management methods (paper forms, spreadsheets, isolated databases, personal memory, etc.). Using a Single System for many processes will increase your people's productivity 15% to 20%.
- Processes can be immediately linked and cross-referenced to eliminate time-wasting manual information transfers.
- Every process screen has a look and feel that is consistent, intuitive, and easy to use.

The process modules Fit Your Company.

- ProMation Systems is unique in that it offers standard, customized, and company-specific automated process development services. ProMation Systems can work with a process development group in your company to design a process module specifically for your company. Optimized process management software is the most profitable and the least likely to need major modification in the future!
- What should avoid trying to fit your company into processes designed to be the 'best fit' for hundreds of other companies. If your automated process doesn't fit, then your people will develop 'side' processes to fill the process holes. This means you'll have an automated part and manual parts for each process – with the manual part being your anchor.
- ProMation Systems will customize up to 20% of a standard process without additional charge.

Implementation happens Your Way.

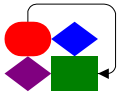
- ProMation Systems sells process modules one at a time. You choose what you want and when you want it.
- ProMation Systems can implement standard process modules, modify those modules per your requirements, or create a completely new process module specifically for your company!
- Your company's initial experience with a ProMation System allows your people to define subsequent process modules more easily.

Each process is Well Controlled.

- A ProMation System makes your processes virtually unbreakable!
- Each process is completely sequenced from beginning to end, only authorized people make entries or changes.
- When someone goes out of office, their backup people automatically take over.
- Every step of every process record has one or more people who have current responsibility.
- Your time spent developing an effective ISO culture becomes highly leveraged for even more company value.
- A ProMation System is FDA & ISO compliant for electronic signatures, record keeping, and data security.

Accountability is Assured.

- Each person having any action item gets a single notification email each morning.
- An automatically displayed personal Open Items List shows each person what their action items are, and allows moving to each action item immediately.
- A Manager's Matrix screen displays People (rows) by Processes (columns) in a matrix diagram to display the number items that each person currently has. From the Manager's Matrix screen, with a single click, you can drill down to a person's Open Items List or to a process screen filtered to the records a person needs to take action on.
- Escalations to a person's manager are customizable by length of time and priority, and can be disabled.



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Everyone has the Situational Awareness they need.

- When actions are added or responsibility is changed, people are notified by email immediately and automatically.
- Any file or email can be quickly attached to any process record as a read-only copy stored in a protected location.
- A Comments field in each process allows users to document any appropriate information – entries are name, date, and time stamped and stored in chronological order. The Comments field facilitates recording a complete history for easier and better decision-making.

System Integration is Transparent.

- A ProMation System can read information from your ERP/MRP system to automatically populate process record fields.

Your Business Risk is Low.

- You can acquire your system one process module at a time.
- We can approximately calculate your ROI prior to purchase, and more accurately calculate your ROI subsequent to detailed process definition.
- You change the Concurrent User License quantities as needed.
- You get a 90-Day Customer Guarantee for standard/modified modules.

Morale goes Up.

- People will enjoy their jobs more because many mundane tasks such as reminding, finding documents, tracking, and remembering are eliminated.
- Everyone can focus more on what they really want to do - and what they're good at!
- Typing a part number automatically creates a hyperlink to the correct drawing file stored in your system. This gives everyone immediate access to the latest print!
- The user interface is consistent, intuitive, easy to use, and similar for all process modules!

Information Reporting is Comprehensive.

- Each process can have:
 - Standard reports for quick information
 - Custom reports (users identify the search criteria)
 - Charts designed to monitor a process
- Custom report output can be:
 - A summary list
 - A printout of full sheet process records
 - A spreadsheet with all process data to be used for further analysis
- A Detailed Cycle Time report can be developed for each process.
- A variety of administrative reports are available to help manage and oversee the overall system and the users.